



Kindah Foundation, Inc., is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Please be advised that all submitted Advisory Board, Committee, and Task Force applications are a public record and therefore subject to the disclosure provisions of Chapter 119 of the Florida Statutes.

HOW TO APPLY

Thank you for your interest in serving as a member on our Committee Board for Kindah Foundation, Inc. Serving on the Committee Board is a rewarding experience and an opportunity for professional growth. Completing application will help you understand the skills and time/resource commitments of this leadership position.

You may find it helpful to read through the entire application and job description before you begin filling it out. You can return the complete application to Kindah Foundation, Inc. 515 E Las Olas Blvd Suite #120, Ft Lauderdale, FL 33301 or email boardsecretary@kindahfoundation.org or 877-360-5375.

This application will be kept confidential and on file at the Kindah Foundation office. Applications are used by the Kindah Foundation's Board of Directors to identify and evaluate potential candidates. Committees are appointed by a majority vote.

COMMITTEE RULES

- ❖ Serves a minimum of 1 year term. May eligible to reelect once term is up.
- ❖ Accountable to the Board of Directors.
- ❖ Have a willingness to devote the necessary time and effort.
- ❖ Meeting (1 Annual General Meeting, 3 virtual conference meetings.), each meetings last 1 or 1 ½ hours.
- ❖ Makes a serious commitment to participate actively in your assigned position.
- ❖ Willingly accepts assignments and completes them thoroughly on time.
- ❖ Stays informed about Committee matters, and show a willingness to work collectively as part of a group.
- ❖ Prepares yourself well for meetings, and reviews and comments on minutes and reports.
- ❖ Builds a collegial working relationship with other committee members that contributes to KF mission.
- ❖ Participates in the Committee's annual evaluation, planning efforts, recruitment for the organization.
- ❖ Participates in fundraising activities for the organization and attend special events or fundraising events.
- ❖ Have a commitment to the organization and its mission.
- ❖ Donate or help raise, outside of this position, \$300 annually.

CANDIDATE INFORMATION

Please type or use dark ink to complete this form.

Name: _____

DOB: _____ SS#: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

Educational Background: _____

EMPLOYER / COMPANY

Employer: _____

Position/Title: _____

#YRS with Present/Previous Employer: _____

Supervisor: _____ Phone: _____

Other Memberships, Achievements, etc:

Family Information: _____

Please list boards /committees that you serve on, or have served on
(business, civic, community, fraternal, political, professional,
recreational, religious, social, etc.).

| Organization | Role/Title | Dates of Service |
|--------------|------------|------------------|
|--------------|------------|------------------|

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| _____ | _____ | _____ |
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| _____ | _____ | _____ |
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List of 2 professional references:

BOARD RULES.

You may not serve on more than two (2) committee boards at one time.

TERM OF OFFICE

One (1) Year

Board Governance & Development Notice

Kindah Foundation seek only individuals who are willing and able to commit to a term of office, connect to mission, and engage actively in the work of the board and the organization.

We seek Committee members who have experience in finance, fundraising, event planning, marketing, strategic planning and other areas, and those who are seriously passionate about giving back.

Please select the position you feel is best fit for you:

VOLUNTEER COMMITTEE POSTIONS

- [LOGISTICS COODINATOR COMMITTEE](#)
- [FUNDRAISING & COMMITTEE](#)
- [FINANCE COMMITTEE](#)
- [HUMAN RESOURCES COMMITTEE](#)
- [VENDORS & SPEAKERS COMMITTEE](#)
- [SPECIAL EVENTS COMMITTEE](#)
- [PROGRAMS COMMITTEE](#)
- [GRANT WRITING COMMITTEE](#)
- [COMMUNITY ENGAGEMENT COMMITTEE](#)
- [PUBLIC RELATIONS COMMITTEE](#)
- [MARKETING & SOCIAL MEDIA COMMITTEE](#)
- [BOARD DEVELOPMENT COMMITTEE](#)

TIME COMMITMENT

Attend one (1) General Annual Meetings, In Person if reside locally or by virtually, 3 regulars virtually meetings (phone, the web etc., to develop topics, to set the calendar for the following year, confirm program/event details, evaluate the progress, the success of past events, and evaluate the committee's needs.

- ✓ Each committee member will be expected to help organize at least one event.
- ✓ Miss no more than 2 meeting within a calendar year.
- ✓ Highly encouraged to attend all events, meeting, and other functions as necessary.

Please note that you can work from the comfort of your home in any state or county. You can also attend meetings or conference calls virtually if that option is available.

However, if you're working from home, you must have access to a fax machine, computer, internet, printer, landline phone or a mobile phone.

For more information about Kindah Foundation, Inc. www.kindahfoundation.org

CANDIDATE QUESTIONNAIRE

1. Why do you want to Join Kindah Foundation?

2. Will you be engaged – giving your time, energy and resources to support the work and mission of the KF?

3. What special skill(s) or qualifications do you have to bring as a potential Candidate? *Please attach a resume or letter and any additional information you consider pertinent.*
(Resume Required)

4. What makes you the best person for this position?

5. Will you be an advocate for Kindah™ Foundation, Inc., by recruiting other volunteers, fundraising, attending public engagements, and speaking positively about the organization work within the community?

6. What do you believe are the two most significant health issues facing females today?

7. If selected, do have the time to commit to the mission?

OPTIONAL:

8. Were you or a family member recently diagnosed with Gynecologic Cancer? Yes ____ No ____
9. [Are your home address and telephone number\(s\) exempt from public records disclosure pursuant to section 119.071](#), Florida Statutes? _____ If yes, please indicate the nature of your exemption (you are a current or former law enforcement officer, certified firefighter, prosecutor, judge, human resource director, etc.):

[Section 760.80 of the Florida Statutes recognizes the importance of balance in the appointment of minority and nonminority persons to membership on statutorily created decision making and regulatory boards, commissions, councils and committees.](#) Furthermore, that statute requires that each appointing authority shall submit a report to the Secretary of State annually by May 1 which discloses the number of appointments made during the preceding year from each group.

On the questionnaire below, please select any category which may apply to you. Identity of the applicant is confidential and compliance is strictly voluntary.

Information will be used solely to comply with the reporting requirements of Section 760.80, Florida Statutes.

(Disclosure of this information is optional.)

_____ African American; that is, a person having original origins in any of the racial groups of the African Diaspora.

_____ An Hispanic American; that is, a person of Spanish or Portuguese culture with origins in Spain, Portugal, Mexico, South America, Central America or the Caribbean, regardless of race.

_____ An Asian American; that is, a person having origins in any of the original peoples of the Far East, Southeast.

Asia, the Indian Subcontinent, or the Pacific Islands, including the Hawaiian Islands prior to 1778.

_____ A Native American; that is, a person who has origins in any of the Indian Tribes of North America prior to 1835.

_____ An American woman.

_____ Two or more races, widely known as Multiracial.

GENDER:

- Male
 Female
 Not Known

_____ A Physically disabled person

I hereby certify that all statements made by me on this application are correct to the best of my knowledge and recollection. Permission is hereby granted to verify statements from any person(s) or organization with regard to my personal history, prior volunteer position or employment. In addition, my signature below authorizes Kindah Foundation, Inc., to conduct a background check as it deems necessary. I understand that inclusion of any false or misleading may be cause for disqualification or removal. I further understand that Board of Directors and Kindah Foundation, Inc., retains sole authority to issue such disqualification or removal. I understand that not following through with task(s)/assignment(s), and/or missing two or more scheduled meetings without prior Board approval is automatic removal. I understand the responsibilities associated with being a Committee Member, and I have adequate time to serve if appointed for said position. Understand must inform the Board of any changes to my application, contact information and/or residency status.

THIS APPLICATION IS VALID FOR ONLY ONE (1) YEAR FROM THE DATE ENTERED

* Consistent with Florida Statutes pertaining to public records, please note that your social security number will not be released.

Please accept my application form. I understand that by submitting this form, it does not guarantee appointment.

Candidate Signature

Date

OFFICE USE ONLY

Committee Candidate Name: _____

Type of appointment: new or reappointment or Replacing: _____

NOMINATED DATE: _____ NOMINATION APPROVED BY: _____

APPOINTED YES _____ NO _____

APPOINTED ON DATE: _____

TERM EXPIRES DATE: _____

Appointment letter mailed/email date: _____