

Kindah™ Foundation, Inc., is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Please be advised that all submitted applications are a public record and therefore subject to the disclosure provisions of Chapter 119 of the Florida Statutes. Kindah™ Foundation, Inc., does not discriminate by reason of race, sex, color, age, national origin, religion, mental or physical ability, sexual orientation, gender identity, veteran or military reserve status, immigration status, or language spoken. All room assignments, activities, programs, etc. are provided in a non-discriminatory manner.

We're seeking problem solvers and communicators. People who question and people who answer. We want teammates who will make us better, and be committed to our mission.

BOARD CANDIDATE APPLICATION

Thank you for your interest in serving as a member on our Board. Serving on the Kindah™ Foundation Board is a rewarding experience and an opportunity for personal and professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position as a board member/committee.

You may find it helpful to read through the entire application and job description attach before you begin filling it out. This application will be kept confidential and on file at the Kindah™ office. Applications are used by the Kindah™ Foundation's Board Directors to identify and evaluate potential Board candidates. The board will interview potential board member/committee and make recommendations at next board meetings.

All members are elected by a majority vote of current Board members.

SUBMISSION INSTRUCTION

In addition to completing this application please submit your resume and at least two reference letters. It is also important to note that all applicants must be 18 years of age or older due to legal responsibilities of being a Board /Committee Member.

Please return the original completed application to Kindah™ Foundation, Inc. **Attn:** Board Chair/HR Committee 515 E Las Olas Blvd Suite #120, Ft Lauderdale, FL 33301. Or you can fax your complete copy to 877-360-5375. Once your application get selected, you will receive communication via email/mail of the next process.

Because we provide gynecologic survivor healing support and guidance to the community, it is important that our board and committee members display compassion when serving this community and its members.

BOARD CANDIDATE INFORMATION

Please type or use dark ink to complete this form.

Name: _____

DOB: _____ SS#: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____ Web: _____

EMPLOYER / COMPANY

Employer/Company: _____

Position/Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____ Web: _____

#YRS with Present/Previous Employer: _____

Educational Background: _____

Work History: _____

OPTIONAL:

Are you or a family member recently diagnosed with Cervical / Ovarian Cancer?

Are you or a family member recently diagnosed with HPV / PCOS?

BOARD OPPORTUNITY.

A list of directors position: You may not serve on more than two (2) boards at one time.

TERM OF OFFICE

One (2) Year

Board Governance & Development Notice

Kindah™ Foundation seek individuals who are willing to commit to a term of office, connect to mission and engage actively in the work of the board and the organization. We seek board members who have experience in finance, fundraising, marketing, strategic planning and other areas, and are often interested in candidates with diverse racial and ethnic backgrounds.

BOARD MEMBER / CHAIR

Please select the position you feel is best fit for you.

DIRECTOR OF FINANCE & FUND DEVELOPMENT

DIRECTOR OF COMMUNITY ENGAGEMENT

DIRECTOR OF BOARD GOVERNANCE & DEVELOPMENT

BOARD & COMMITTEE CHAIR

DIRECTOR OF SPECIAL EVENTS

DIRECTOR OF SPONSORSHIP & GRANT WRITING

BOARD SECRETARY

DIRECTOR OF MARKETING & COMMUNICATIONS

DIRECTOR OF PUBLIC RELATIONS

BOARD SECRETARY ASSISTANT

Please note that you can work from the comfort of your home in any state or county. You can also attend meetings or conference calls virtually if that option is available.

However if you are working from home, you must have access to a fax machine, computer, internet, printer, landline phone or a mobile phone. Board directors are required to attend all scheduled quarterly and annual general meeting locally or virtually.

TIME & RESOURCES COMMITMENT

- Will meet 4 times a year to update report status to the Board. (3 regular via WebEx and 1 AGM in-person).
- Will meet to set the calendar for the following year, and evaluate Board and committee's needs.
- Directors are expected to help organize at least one event and serve on one Committee Board.
- Must have an average of 10 hrs serving time per month.
- Miss no more than 2 meeting within a calendar year.
- Highly encouraged to attend all events, and other functions as necessary.
- Maybe eligible for re-election once their term is up.
- Attend all meetings & conferences in person or virtual.
- Donate or help raise, outside of this position, \$500 annually.

Community Activities: _____

Other Memberships, Achievements, etc: _____

Family Information: _____

Do you have any relatives employed by the KF? _____ If yes, please state name(s): _____

Are you currently attending school? _____ If yes, please provide the name of your school, major, graduation year: _____

Please list boards/committees that you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, social).

Organization	Role/Title	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

List of 3 professional references:

BOARD CANDIDATE QUESTIONNAIRE

1. Why do you want to be a Board Director Member?
2. Will you be engaged – giving your time, energy and resources to support the work and mission of the Kindah™ Foundation?
3. What talents do you feel you could contribute to the success of Kindah™ Foundation, Inc.?
4. Why is being part of Kindah™ Foundation, Inc., important to you?
5. Will you be an advocate for Kindah™ Foundation, Inc., by recruiting new board members, volunteers, interns, help with fundraising, special events, and speaking positively about the work of the organization within the community we serve and on your social media page?
6. What do you believe are the two most significant issues or problems facing young women and girls today?
7. **Florida Resident Only:** Are your home address and telephone number(s) exempt from public records disclosure pursuant to section 119.071, Florida Statutes? _____ if yes, please indicate the nature of your exemption (*you are a current or former law enforcement officer, certified firefighter, prosecutor, judge, human resource director, etc.*):
8. Please briefly explain why you would like to serve on Kindah™ Foundation Board, and include any potential contribution your selection would bring. What qualifications do you have which will be a benefit if you were appointed to this Board? Please attach your most recent resume or letter and any additional information you consider pertinent.

9. Do you have any relatives employed/volunteer at KF? _____ If yes, please state name(s):

10. List community organizations to which you currently belong:
11. Optional now: Have you ever been convicted of a felony? _____ If yes, give date(s), location(s) and penalties. (*Convictions are evaluated for each position and are not necessarily disqualifying.*)

12. How do you hope to benefit your community/district/county? _____

Section 760.80 of the Florida Statutes recognizes the importance of balance in the appointment of minority and nonminority persons to membership on statutorily created decision making and regulatory boards, commissions, councils and committees. Furthermore, that statute requires that each appointing authority shall submit a report to the Secretary of State annually by December 1 which discloses the number of appointments made during the preceding year from each group.

On the questionnaire below, please select any category which may apply to you. Identity of the applicant is confidential and compliance is strictly voluntary. Information will be used solely to comply with the reporting requirements of Section 760.80, Florida Statutes.

(Disclosure of this information is optional)

_____ African American; that is, a person having original origins in any of the racial groups of the African Diaspora.

_____ An Hispanic American; that is, a person of Spanish or Portuguese culture with origins in Spain, Portugal, Mexico, South America, Central America or the Caribbean, regardless of race.

_____ An Asian American; that is, a person having origins in any of the original peoples of the Far East, Southeast.

Asia, the Indian Subcontinent, or the Pacific Islands, including the Hawaiian Islands prior to 1778.

_____ A Native American; that is, a person who has origins in any of the Indian Tribes of North America prior to 1835.

_____ An American woman/male.

_____ Two or more races, widely known as *Multiracial*.

Gender:

Male _____ Female _____ A Physically disabled person _____

CONFIDENTIALITY POLICY

Policy Code of Ethics and Confidentiality:

In order to encourage and foster open and candid discussion at its meetings, the Board of Directors of Kindah™ Foundation, Inc., believes confidentiality must be maintained. Therefore, it is the policy of the Board of Directors of Kindah™ Foundation that each director, committee and staff member shall keep confidential any and all information relating to discussions at its meetings unless compelled by legal process to disclose such information, or as otherwise agreed by the Board.

While Board members, staff and committees are free to discuss the result of Board action items, disclosing any information concerning the discussion of such items during the Board meeting is prohibited. Board members acknowledge that any violation of this policy could cause harm to Kindah™ Foundation and frustrate Board deliberations.

Therefore, any Board member who violates this policy shall be subject to termination of his/her Board position. In order to ensure compliance with applicable laws and to protect Kindah™ Foundation, its members, officers, directors, staff, volunteers, and committee members from potential legal problems regarding conflicts of interest and violation of fiduciary obligations, Kindah™ Foundation endorses and adopts the following statement of policy:

I. Duty of Loyalty:

Among the fiduciary obligations of an officer, director, staff member, or committee member of a non-profit corporation is a duty of loyalty to the non-profit corporation. This includes supporting, and not opposing directly or indirectly or taking any other stance against, the policies and positions duly adopted by Kindah™ Foundation's Board of Directors. As representatives of Kindah™ Foundation, officers, directors, staff, and committee members are obligated to maintain this duty of loyalty in all manner of activities during their terms of office.

This duty of loyalty is not intended to, nor should it; discourage debate within Board member or committee meetings. Such debate is encouraged and is part of the individual's responsibility in the deliberation process.

II. Confidentiality of Board Discussions and Board

In order to encourage and foster open and candid discussion at its meetings, the Board of Directors of Kindah™ Foundation believes confidentiality must be maintained.

Therefore, it is the policy of the Board of Directors of the Kindah™ Foundation that each director and staff member shall keep confidential any and all information relating to discussions at its meetings, including any and all materials, e.g., correspondence, reports, etc., unless compelled by legal process to disclose such information, or as otherwise agreed by the Board.

ACKNOWLEDGEMENT OF CONFIDENTIALITY OF CLIENT INFORMATION

I agree to treat as confidential all information about clients or former clients and their families that I learn during the performance of my duties as _____ (position title), and I understand that it would be a violation of policy to disclose such information to anyone without checking first with the board/CEO. I hereby certify that all statements made by me on this application are correct to the best of my knowledge and recollection. Permission is hereby granted to solicit and investigate statements from any person or organization with regard to my personal history and prior employment. In addition, my signature below authorizes Kindah™ Foundation, Inc., to conduct a background check as it deems necessary. I understand that inclusion of any false information may be cause for disqualification.

I further understand that Kindah™ Foundation, Inc., retains sole authority to issue such disqualification. I understand the responsibilities associated with being a board member, and I have adequate time to serve if appointed.

Date: _____ Name: _____

Signature of Applicant

THIS APPLICATION IS VALID FOR ONLY ONE (1) YEAR FROM THE DATE ENTERED

* Consistent with Florida Statutes pertaining to public records, please note that your social security number will not be released.

Please accept my application form. I understand that by submitting this form, it does not guarantee appointment.

OFFICE USE ONLY

NAME: _____
TYPE OF APPOINTMENT: new _____ reappointment _____
BACKGROUND CHECK: _____ Yes _____ No
Resume Attached _____ Yes _____ No
2 Reference Letters _____ Yes _____ No
SCOS Member _____ Yes _____ No State/Country: _____
APPOINTED YES: _____ NO _____

Term Date: _____ Delivery Type: _____
Appointment /Confirmation letter sent date: _____

CONFIDENTIALITY POLICY Cont.

III. Conflicts of Interest:

Another fiduciary obligation of a non-profit corporation officer, director, staff, and committee member is to avoid "conflicts of interest". A "conflict of interest" is generally defined as a transaction in which, because the individual is, either directly or indirectly, a party to the transaction or possible beneficiary of the transaction, there is or may be a conflict between the individual's fiduciary obligations to the not-for-profit corporation and the individual's personal or business interests.

To avoid potential conflict of interest problems, Kindah™ Foundation implements the following procedures:

In any transaction involving Kindah™ Foundation and a Kindah™ Foundation officer, director, staff, intern, volunteer or committee member, and any corporation, partnership or other entity in which an individual is an officer, director, staff, or committee member has or expects or intends to have a financial or other beneficial interest, such individual, prior to any discussion or decision concerning the transaction, shall fully disclose to the Kindah™ Foundation Board or the appropriate committee considering the transaction the material facts of the transaction and the individual's interest or relationship. Upon such disclosure, the individual shall take no further part in the meeting during which time the proposal is considered and voted upon.

After receiving such disclosure, prior to approving the transaction, the board director or director assistant must conclude that the transaction is "fair to Kindah™ Foundation" and must approve the transaction without the participation or the vote of the interested individual. The interested individual's presence at the meeting may be counted in determining whether a quorum of the board director or committee member is present, but that individual shall not vote on the transaction.

IV. Fiduciary Obligations as to KF Opportunities: Another fiduciary obligation prohibits an officer or director of a not-for-profit corporation from seizing a "corporate opportunity" for his or her company's benefit or his or her personal benefit. This means that such an individual may not take advantage of a business opportunity in which the officer or director knows Kindah™ Foundation has a genuine interest and where such an association opportunity would be consistent with Kindah™ Foundation's purposes, mission and goals as a non-profit corporation. Further, if the officer or director becomes aware of such an opportunity, he or she is obliged to so inform Kindah™ Foundation and allow Kindah™ Foundation to act first.

V. Participation in Deliberations and Actions: In any case in which there is a question of loyalty, conflict of interest, or corporate opportunity raised, the officer or director shall not participate in the meeting for the entire time the matter is discussed and voted upon. I have read and understand the above expectations for the position of Director for Kindah™ Foundation, Inc., and agree to abide by this Code of Ethics and duty of confidentiality.

BOARD APPROVAL SIGNATURES